THE ANNUAL QUALITY ASSURANCE REPORT OF IQAC

FOR THE YEAR 2016-2017

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL,

BANGALURU- **560072**

BY

PRINCIPAL
ANANDRAOD DHONDE ALIAS BABAJI MAHAVIDYALAYA
(Arts, Commerce and Science)
KADA TQ. ASHTI. DIST. BEED -414202 (M.S.)

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year 2016-2017

Part – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution

ANANDRAO DHONDE ALIAS BABAJI MAHAVIDYALAYA

1.2 Address Line 1

A/P KADA TQ. ASHTI DIST. BEED PIN 414202

Address Line 2

City/Town

KADA

State

MAHARASHTRA

Pin Code

414202

Institution e-mail address

admkada@gmail.com

Contact Nos.

02441-239621, 239921

Name of the Head of the Institution:

Dr. H. G. Vidhate

Tel. No. with STD Code:

02441-239921, 239421

Mobile:

9423060708

Name of the IQAC Co-ordinator:

Dr. B. S. Khaire

Mobile:

9422930170

IQAC e-mail address:

bapukhaire@rediffmail.com

1.3 NAAC Track ID

MHCOXX11338

1.4 NAAC Executive Committee No. & Date:

EC/32/332 dated 3-5- 2004

1.5 Website address:

www.admkada.com

Web-link of the AQAR:

http://www.admkada.com/assets/content/img/AQAR%202016-17.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	68.30	2004	2009

1.7 Date of Establishment of IQAC : DD/MM/YYYY

21/07/2005

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.   AQAR – Academic Year 2015-2016   dated   12/11/2016
 ii.   AQAR – Academic Year 2014-2015   dated   12/11/2016
iii.   AQAR – Academic Year 2013-2014   dated   12/11/2016
 iv.   AQAR – Academic Year 2012-2013   dated   21/10/2013
  v.   AQAR -- Academic Year 2011-2012   dated   21/10/2013
 vi.   AQAR- Academic Year 2010-2011   dated   21/10/2013
vii.   AQAR - Academic Year 2009-2010   dated   21/10/2013
viii. AQAR- Academic Year 2008-2009   dated   21/10/2013
 ix.   AQAR- Academic Year 2007-2008   dated   21/10/2013

1.10 Institutional Status

University: State √   Central --   Deemed ---   Private ----

Affiliated College: Yes √   No ----

Constituent College: Yes ☐   No √

Autonomous college of UGC: Yes ----   No √

Regulatory Agency approved Institution: Yes ---   No √
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education √   Men --   Women ---

        Urban ----   Rural √   Tribal ---

Financial Status :   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [---]   Totally Self-financing [----]

1.11 Type of Faculty/Programme:

Arts [√]   Science [√]   Commerce [√]   Law [--]   PEI (PhysEdu) [---]

TEI (Edu) [----]   Engineering [-----]   Health Science [--]   Management [---]

Others   (Specify) [.----]

1.12 Name of the Affiliating University *(for the Colleges)*

Dr. Babasaheb Ambedkar Marathwada University Aurangabad, Maharashtra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [-----]

University with Potential for Excellence [---]   UGC-CPE [---]

DST Star Scheme [----]   UGC-CE [----]

UGC-Special Assistance Programme [---]   DST-FIST [----]

UGC-Innovative PG programmes [-----]   Any other (*Specify*) [-------]

UGC-COP Programmes [-------]

2. IQAC Composition and Activities

2.1 **No. of Teachers** | **0**6

2.2 No. of Administrative/Technical staff | 01

2.3 No. of students | 01

2.4 No. of Management representatives | 01

2.5 No. of Alumni | --

2. 6 No. of any other stakeholder and community representatives | 01

2.7 No. of Employers/ Industrialists | ---

2.8 No. of other External Experts | 01 |

2.9 Total No. of members | 11 |

2.10 No. of IQAC meetings held | 05 |

2.11 No. of meetings with various stakeholders: No. | 05 | | 02 |

Non-Teaching Staff | 01 | Student | 01 | Alumni | - | Others | ---- |

2.12 Has IQAC received any funding from UGC during the year?

If yes, mention the amount | No |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International | -- | National | --- | State | --- | University | --- |

Institution Level | 01 |

(ii) Themes | • Life Long Education Sustenance |

2.14 Significant Activities and contributions made by IQAC

- Meeting of IQAC was held meeting to collect the data for preparing **AQAR's for the academic year 2013-14 to 2015-16 on 17/06/2016.**
- **Motivated staff for tree plantation adoptation. Planted more than 150 plants at the occasion of *Van Mahostav.***
- Meeting of IQAC was held meeting to collect the data for preparing RAR on 19/102016
- Prepared RAR and uploaded to institutional website.
- Submitted LOI and RAR to NAAC on 23/03/2017 for Accreditation process.
- At the end of academic year, the feedback from students were collected and analysed.
- Prepared academic calendar and plan of action for the academic year 2017-18.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
- To Prepare AQAR's of academic year 2013-14 to 2015-16 and submit to NAAC. - To prepare RAR and uploading to institutional website - To submit LOI for assessment and accreditation process of NAAC. - To increase *Wifi* range - To run different academic programmes decided by IQAC as per academic Calendar. - To collect Feedback on teaching and curriculum from students and other stakeholders	- Prepared**AQAR's for the academic year 2013-14 to 2015-16** and submitted NAAC on 12/11/2016. - Prepared RAR and uploaded to institutional website. - Submitted LOI and RAR to NAAC on 23/03/2017. *Wifi* range increased in college campus - Different academic programmes decided by IQAC are run as per academic Calendar. - At the end of academic year, the feedback from students were collected and analysed. Instructions were given to concern faculty.

* Attached the Academic Calendar of the year as Annexure.

2.16 **Whether the AQAR was placed in statutory body** ?**Yes** ☑ √

Management ☑ √ Syndicate ☑ --- Any other body ☑ ---

Provide the details of the action taken

The AQAR for the academic year 2016-17 was prepared and placed in the Local management body. It was approved by LMC. It will be sent to NAAC Bengaluru and uploaded on website.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	----	----	---
PG	02			
UG	03	---	----	----
PG Diploma	--	--	---	---
Advanced Diploma	--	---	----	----
Diploma		--	---	---
Certificate	03	---	----	----
Others		--	---	---
Total	08	---	----	----

Interdisciplinary	---	----	----	---
Innovative	--	---	---	--

1.2 (i) Flexibility of the Curriculum: Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni `--` Parents `√` Employers `---` Students `√`
    (On all aspects)

Mode of feedback   : Online `---`   Manual `√`   Co-operating schools (for PEI) `--`

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus is updated by University timely

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> ----

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	34	07	--	---

2.2 No. of permanent faculty with Ph.D. | 31 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	06	--	--	--	--	--	--	---	06

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Temporary Faculty	05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Conferences, Seminars/ Workshops	14	58	11
Presented papers	11	38	02
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Frequent use of e-resources like e-books, Power Point Presentationsin teaching.
- The faculty accesses a wide range of e-journals and e-books.
- Library maintain educational CD,DVD etc. for teachers and students use.
- Organizing guest/expert lecture by eminent academician .
- Regular organization of classroom seminars and study tours.

2.7 Total No. of actual teaching days during this academic year   180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Our examinations are conducted by university. Following reforms are implemented by university this year.
> 1. One line question paper gets before an hour of the examination.
> 2. Candidate can get photocopy of answer book on demand.
> 3. Double Valuation i.e. Moderation facility is available.
> 4. Redressal mechanism for reassessment of answer books.
> 5. Multiple Choice Questions asked manually in the examinations.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study members	03

- Our syllabus is university prescribed.

2.10 Average percentage of attendance of students   77.5%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					Fail
		Distinction %	I %	II %	III %	Pass %	
B. A.	172	-	33.13	43.72	14.6	---	8.55
B. Com.	77	-	42.85	31.16	12.98	--	12.00
B. Sc.	182	6.04	30.77	38.88	13.20	--	11.11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

> - The IQAC executes the teaching plan as per the academic calendar.
> - IQAC promotes new innovations in teaching –learning process.
> - The new ideas, new methods of teaching are being implemented in the institution under the supervision of IQAC.
> - To make the teaching learning effective, IQAC takes the feedback on teaching learning from the students and parents. Through the feedback, whatever the inadequacies or the complaints of the students are solved under the guidance of the principal.
> - As regards evolution , the performance of students is assessed regularly through tests, tutorials , seminars and oral tests.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Mr. Nannaware I.G Smt.Kuchekar S. B. Smt.Tekade M. S
UGC – Faculty Improvement Programme	-
HRD programmes	
Orientation programms	Mr. Randive B. A Dr. Smt. Jagtap G. S.. Dr.Shaikh M.B.
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	Dr. G. M. Pathare Dr. Smt. Khedkar S. A. Dr. D. B. Jirekar Dr. M. G. Rajpang
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	---	---	---
Technical Staff	13	01	---	---

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Criterion – III

3. Research, Consultancy and Extension

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3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- At the beginning of academic year teachers are motivated to submit minor/ major research projects to the UGC.
- They are encouraged to publish research papers in reputed journals.
- To participate in university/state level 'Avishkar' competition, the students are motivated and guided.
- IQAC encourages faculty for linkages with different research centres for research and resource sharing.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	--	---	----
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	01	----	----
Outlay in Rs. Lakhs	---	20000	----	---

3.4   Details on research publications

8	International	National	Others
Peer Review Journals e-journals	29	16	
Non peer Reviewed e-Journals			
National Journals			
Conference proceedings	08	15	

3.5 Details on Impact factor of publications:

Range | Up to 5.14 | Average | 2.5 | h-index | 3 | Nos. in SCOPUS | 10 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Name of the Investigator	Duration Year	Name of the funding Agency	Total grant sanctioned	Received Rs.
Major projects	---	--------	----	----	----
Minor Projects	---	--------	----	----	----
Minor Projects	---	--------	----	----	----
Projects sponsored by the University	Dr. V. P. Mali	2 years	BCUD Dr. B. A. M. Uni. Aurangabad	20000	10000
Students research projects *(other than compulsory by the University)*	---	--------	----	----	----
Any other(Specify)	---	--------	----	----	----
Total				20000	10000

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books   --

 ii) Without ISBN No.   --

3.8 No. of University Departments receiving funds from

UGC-SAP --   CAS --   DST-FIST --

DPE --   DBT Scheme/funds --

3.9 For colleges   Autonomy --   CPE --   DBT Star Scheme --

INSPIRE --   CE --   Any Other (specify) --

3.10 Revenue generated through consultancy   --

 3.11 No. of conferences   organized by the Institution :

Level	International	National	State	University	College
Number	--	---	--	01	01
Sponsoring agencies	---	---	---	Dr. B. A. M. Uni. A' bad	self

- Workshop on competitive examinations
- Work shop on lifelong education and extension

3.12 No. of faculty served as experts, chairpersons or resource persons

Chair persons 05   **Resource persons** 02

3.13 No. of collaborations   International [---]   National [---]   Any other [---]

3.14 No. of linkages created during this year [---]

3.15 Total budget for research for current year in lakhs :

From Funding agency [----]   From Management of University/College [----]

Total [-----]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02	--	01	01	--	--	--

- Dr. Mali V. P. received Best Paper Presentation Award in National Conference held at Tumkur (Karnataka)

- Dr.Bodkhe D. S. received third Paper Presentation Award in state level workshop.

- 04 faculty members recognized as Research Guide of Dr. B. A. M. Uni. Aurangabad

3.18 No. of faculty from the Institution who are Ph. D. Guides   and students registered under them

No. of Ph. D. Guides [04]   **No. of students registered under them** [24]

3.19 No. of Ph.D. awarded by faculty from the Institution [05]

Sr. No.	Name of Faculty	Subject	Date
01	Dr. B. M. Dhonde	Phy. Education	05/07/2016
02	Dr. V. D. Pokale	Sociology	23/08/2016
03	Dr. V. B. Hulge		

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [---]   SRF [---]   Project Fellows [---]   Any other [--]

[250]   [01]

3.21 No. of students Participated in NSS events: University level | -- | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events: | -- | University level | -- | State level | -- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS: University level | -- | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC: University level | -- | State level | -- |

National level | -- | International level | -- |

3.25 No. of Extension activities organized :   University forum | -- | College forum | --- |

NCC | NA | NSS | 15 | Any other | 03 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp, Tree Plantation, AIDS Awareness Rally, Road Safety Week, Cleanliness, Social Awareness Programmes, Environmental Awareness, Voters Day, Women' s   Day, Constitution Day (Sanvidhan Divas).
- Awareness of Global Warming.
- Pulse-Polio Immunation

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acres 5 R	---		10 acres 5 R
Class rooms	16	02		18
Laboratories	08	----		06
Seminar Halls cum digital class room	01	----		01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Our college administration is computerized. Admissions procedure, Exam forms, Bonafide Certificate, Leaving certificate, General Register, Salary budget, bills, etc. are computerized.

Central library is fully computerized. Students and teachers can access books online with the help of OPAC software. Three computers are available for male candidates and two computers for women candidates.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8638	941991	266	63308	8904	1005299
Reference Books	4978	1620146	242	97171	5220	1717317
General Books	3673	444679	29	6230	3702	450909
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video	87	25000			87	25000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Depart-ments	Others
Existing	62	30	08	---	14	10	04	04
Added	---	---		---	---	---	---	---
Total	62	30	08	---	14	10	04	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology   Upgradation (Networking, e-Governance etc.)

> A training programme for teachers using of Internet access, e-governance and Various computer software''s.

4.6 Amount spent on maintenance in lakhs :

   i)   ICT   33365

   ii) Campus Infrastructure and facilities   264000

   iii) Equipments   244665

   iv) Others   605460

   Total :   1147490

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. IQAC arranges meetings regularly.
> 2. IQAC suggests to provide more incentives to the sport persons
> 3. Students are informed about support service.
> 4. The IQAC suggest to administrative staff for exhibiting patience to deal with the students.

5.2 Efforts made by the institution for tracking the progression

> Various committees such as Earn and Learn scheme, competitive examination committee, long life education and extension service committee, counseling and placement cell, Redressal committee, Discipline committee, etc. are set up for tracking the progression of students. Working of these committees play major role to support students in shaping their future. Institute keeps keen eyes to observe progression of the students through various programs of various departments such
> * Display of notices, instructions and academic programs for students. Department notice boards are also available.
> * E-library availability for students.
> * Campus cleanliness is maintained.
> * Language lab facility.
> * Virtual class facility
> * Regular excursion tours.
> * Instalment of fees payment is facilitated by the Institute to the needy students on their request.
> * Physically disabled students are supported in completing admission procedure quickly.
> * Students are guided personally while participating in various competition.
> * Students are promoted for regular classes.

5.3 (a) Total Number of students | 1794 |

  (b) No. of students outside the state | Nil |

  (c) No. of international students | Nil |

Men	No	%		Women	No	%
	1305	72.74			489	27.26

Demand ratio | 1:1 | Dropout % | 16% |

Student strength during last two years:

	Last Year 2015-16						This Year 2016-17						
General	SC	ST	OBC	Others	Physically Challenged	Total	General	SC	ST	OBC	Others	Physically Challenged	Total
918	160	15	323	359	---	**1785**	894	179	12	333	376	--	**1794**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The college provides career guidance and promotes the students for appearing and qualifying in various competitive examinations.
>
> Coaching classes for entry in services (Competitive examinations) conducted regularly . A committee is formed for running coaching classes and students counseling. This committee arranges lectures of various subjects.

No. of students beneficiaries | 33 |

5.5 No. of students qualified in these examinations

NET | --- | SET/SLET | 02 | GATE | -- | CAT | ---- |

IAS/IPS etc | ---- | State PSC | ---- | UPSC | ---- | Other | 08 |

5.6 Details of student counseling and career guidance

> 1. Lectures by experts and faculty.
> 2. Tests, exams are conducted

No. of students benefitted | 10 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

1. Establishment of Women Cell
2. Platform for girl students: Girl students express their views on various topics once in a fortnight.
3. Debate, elocution competition and lectures are arranged.
4. female students are encouraged for participation in different cultural, competitive activities.
5. The women empowerment programme like rally for stop abortion, *Betibachao, Beti padhavo*, Women's day celebration and other different social activities werearranged during this year.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

Inter collegiate level | 36 | State/ University level | 02 |

National level | --- | International level | --- |

No. of students participated in cultural events

Inter collegiate level | 06 | State/ University level | 02 |

National level | --- | International level | --- |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 01 | National level | --- | International level | --- |

Cultural: State/ University level | --- | National level | --- | International level | --- |

5.10   Scholarships and Financial Support

Type of Scholarship	Number of students	Amount
Financial support from institution		
Financial support from government	872	755310/-
Financial support from government to minority students	23	69000/-
Financial support from other sources Financial support through Earn and learn scheme by university and college	10	12000/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organized / initiatives

Fairs   : State/ University level | --- | National level | --- | International level | --- |

Exhibition: State/ University level | --- | National level | --- | International level | --- |

5.12   No. of social initiatives undertaken by the students

- International Yoga day Program
- Tree Plantation
- Blood Donation camp organization
- Voter awareness program
- Rallies for Aids awareness,
- environment awareness,
- Global warming etc.
- Plastic pollution awareness

5.13 Major grievances of students (if any) redressed:

As per Govt. decision letter and Dr. BAMU order dt. 23/06/2015 on anti-ragging committee has formulated in the college to prevent ragging issues. Student representatives are a part of this committee. Establishment of healthy communication and avoiding ragging issues is main objective.

No Major issue is noticed. However total five minor issues were sorted out by Women cell members. Misbehaving students will not be given admission in the coming academic year. No student is allowed to enter college without Identity card.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **Vision:**

  " Not things but men can change the world".

  Mission :

  Inculcation of desire for Knowledge among the students.

- **Motto:**

  'Sa Vidyaya Vimuktaye'(*"!!सावि द्याय वि मक तय!!"*)

  i.e. *The knowledge is one that Liberates all.*

- **Objectives :**

  1.Toimpartquality education to the economically backward and rural students.

  2. To organize various extension activities for cultivating secularism, equality, social justice, national integration, patriotism, humanism, democracy and peace through education among students.

  3. To provide education to the young generation, making them self sufficient, independent and democracy oriented.

  4. To do efforts towards overall progress and development of society in

  scientific and technical manner; Promoting intellectual, ethical and cultural development.

  5. To develop creative aspirations ,national commitment, work efficiency and urge to achieve goal among pupils.

6.2 Does the Institution has a management Information System

$\boxed{\text{Yes}}$

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

There is very little scope for the college to design the curriculum, teachers from various departments of the college try to seek maximum participation in the different committees of the University i.e. Board of Studies, Faculties, Senate, Academic Council, Management Council etc. The Syllabi of all subjects are designed at the university level and not at the college level. First Year examinations are the home examinations of every stream.

6.3.2 Teaching and Learning

- Teaching plan is prepared at the beginning of the year
- Daily teaching record (Lecture wise) is maintained.
- Subject allocation as per specialization of teacher
- Compulsory use of ICT in Teaching and Learning.
- Guest lectures are arranged.
- Student seminar is arranged.
- Assigned project work for students.
- Group discussions .

6.3.3 Examination and Evaluation

- Appointment of special staff to conduct university examination.
- More transparency in examinations.
- The evaluation of the answer books is done at the university level.
- Test, tutorials and seminars conducted regularly as per the program.

6.3.4 Research and Development

The colleges encourages every faculty member to undertake research activities. The study leave is sanctioned to teachers for carrying out full time research under Faculty Improvement Programme (FIP) to complete Ph. D. They were also encouraged to participate in various innovative programmes such as, Training programmes, STC courses, National and international conferences, seminars, workshops, symposia, orientation and refresher courses in order to enhance and update their knowledge. They also encouraged to prepare and publish their research work in research journals, conferences, seminars, workshops etc. The faculty members are also encouraged for preparing proposals of Major and Minor research projects for assistance from different funding agencies. College encourages faculty for Pre-Ph. D. courses.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We have adopted   strategies NRC (Network Resource Centre), Smart Board , LCD Projector, OPAC , Online books and journals, Language Lab fully computerized library. Instrumentation of computers is given on contract basis.

6.3.6 Human Resource Management

- The administration of the college is completely decentralized. This is because there exists on inbuilt mechanism to monitor the performance of the Teaching and the Non-teaching staff.
- The Heads of the various Departments and the superintendent of office monitor the performance of staff in their respective units, while the Principal is responsible for overall monitoring.
- The college has effective internal co-ordination and monitoring mechanism for policy making, implementation and evaluation. Policies regarding academic planning, admission, examination, curricular and extra-curricular activities are discussed in the meetings of the staff and departmental meetings.
- Besides this, various committees are formed for the smooth and effective execution of the programmes and functioning of the college.
- Even, the Head of the Departments discuss these matters with faculty members and implementation becomes a planned activities.
- There is division of labour for work efficiency. Work efficiency is increased through providing work as per their interest.
- We encourage to non teaching staff to attend skill developing courses.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited on the basis of work load as per UGC and government norms and rules. For the selection of faculty and staff the State Government and the affiliating university have laid down a procedure. Only the norms of qualifications have been prescribed by the UGC.

6.3.8 Industry Interaction / Collaboration

- Study tours are arranged for the students to visit the industry.
- Guest lectures by industrialists are arranged.

6.3.9 Admission of Students.

Every year, the college gives wide publicity to the admission process through an attractive and quality encompassing detailed Prospectus. The Prospectus is the lighthouse of the college Admission Process, Faculty Details, Details of the Staff, Fee Structure, Students' Facility, and Short Academic Calendar etc.

The college gives wide publicity to the admission process through news papers and digital banners. The college Staff visits the Junior Colleges in the surrounding area and convinces the students who pass XII Exam and persuade them to higher education.

6.4 Welfare schemes for

Teaching	i. Emergency Loan facilities through Institutional Credit Co-operative Society. ii. Loan facilities from different co-operative and nationalized banks, for which the college takes guarantee of refund. iii. The College felicities the awardees from the staff of Ph.D. / M.Phil. / NET / SET, Book publication or enrichment in individual contribution etc. vi. The college gives farewell to every superannuation person.
Non teaching	i. The college provides Uniforms to Class IV servants. ii. Emergency. Loan facilities through *Institutional Credit Co-operative society.*
Students	• *Late Vasantrao Kale Earn and Learn Scheme* is available for poor and needy students . 20 students get benefit of this scheme during this year. • Special coaching and diet is provided to outstanding sport persons • Student counselling through career and guidance committee. • Subsidized canteen facility is available for students.

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	IQAC
Administrative	Yes	ISO	Yes	Mother Institution

6.7 Whether Academic and Administrative Audit (AAA) has been done?

6**.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes   Yes

For PG Programmes   N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms made by the university are as follows.
- University declares examination dates of examinations at the beginning of academic year.
- University provides time table and necessary information's, instruction's and warnings regarding exams.
- University appoints JCS and vigilance squad for to check the malpractices.
- Online question papers are provided before one hour of the examination.
- Semester pattern is introduced.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Participation in student support services and gatherings.
- Sponsorship of prizes for various competitions.

6.12 Activities and support from the Parent – Teacher Association

- Organization of Annual Gathering
- Participation in Community Development programmes

6.13 Development programmes for support staff

- Uniforms to support staff are provided by the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation in college campus.
- Rain water harvesting.
- Environmental audit in college campus.
- Organization of environment awareness programme and science day programme.
- Campus cleaning programme (under "Swachh Bharat Abhiyaan")
- Proper use of dustbins
- Proper disposal of waste materials and the residue of various laboratories.

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Criterion – VII

7. Innovations and Best Practices

</div>

7.1 Innovations introduced during this academic year which have created a positive impact on the
functioning of the institution. Give details.

- During the academic year 2016-17, academic and administrative audit was done by
- the peer team of our mother institution.
- The PEER team had interactions with the Principal, faculty and non teaching staff and created a positive impact on the functioning of the institution.
- Computerization along with internet facility has been enhanced, updated and plan to facilitate college campus with Wi-Fi from next year.
- For the surveillance, few more CCTV cameras have been installed in the college campus.
- E-books made available to faculty & students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
beginning of the year

As per the plan of action decided at the beginning of the academic year 2016-17, almost all the activities were carried out effectively to enhance the academic and administrative excellence.

An attempt is being made to promote majors for institutional function towards qualityenhancement through internalization of quality culture and institutionalization of best practices.

- Prepared **AQAR's for the academic year 2013-14 to 2015-16** and submitted NAAC on 12/11/2016.
- Prepared RAR and uploaded to institutional website.
- Submitted LOI and RAR to NAAC on 23/03/2017.
- *Wifi* range increased in college campus
- Different academic programmes decided by IQAC are run as per academic Calendar.
- At the end of academic year, the feedback from students were collected and analysed. Instructions were given to concern faculty.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- ➢ **Training Programme for non teaching Staff**
- ➢ **Student mentoring system**

For the details please find annexure III

7.4 Contribution to environmental awareness / protection

- Awareness about global warming and its impacts
- Celebrated wild life weekend and gives information about endangered species of animals
- Arranged Cleanliness camp in Kada town

7.5 Whether environmental audit was conducted?   **No**

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> *I. Strength:*
> - The college is having eco-friendly campus areaof10 acres.
> - Rich Infrastructural Facilities.
> - Active Women Empowerment Cell.
> - Highly qualified staff with 73.17%ofthefacultymembersarePh.D.
> *II. Weaknesses:*
> - The College does not have Separate library building.
> - No PG departments for Science Faculty.
> - Less Alumni Activities.
> - *III. Opportunities:*
> - To recognise Research Laboratories from university.
> - To introduce PG Courses.
> - To maintain students teacher ratio.
> - To generate financial support from alumni for further infrastructural development
> - *IV. Challenges:*
> - To activate Alumni Association
> - To Start science PG departments
> - To organize more campus interviews for placements.

7.8. **Plans of institution for next year (2017-18)**

- To renovate Laboratories of Botany, Zoology, Chemistry and Geography.
- To submit Research centre proposals to university.
- To submit Proposals for PG in Science Stream.
- To Make Green Audit of Campus.
- **Increase Flora in college campus**.
- Wi-Fi facility to the students & faculty is Provided
- Faculty was encouraged for the Publication of research papers in the reputed journals.
- **Prepared 4X100mtrs. Running track.**
- **We make Rain water harvesting in campus.**
- **To prepare and face to Assessment and accreditation by NAAC for 2nd Cycle**

Name: Dr..B. S. Khaire
Signature of the Coordinator, IQAC

IQAC-Co-ordinator
Anandrao Dhonde Alias Babaji Mahavidyalaya
Kada, Tal. Ashti, Dist. Beed

Name : Prin. Dr. H. G. Vidhate
Signature of the Chairperson,

PRINCIPAL
Anandrao Dhonde Alias Babaji College
Kada, Tal. Ashti, Dist. Beed

_____***_____

Anand charitable SansthaAshti's

ANANDRAO DHONDE ALIAS BABAJI ARTS, COMMERCE & SCIENCE MHAVIDYALAYA,
KADA Tq. Ashti Dist. Beed.(M.S.)

ACADEMIC CALENDER-2016-2017

Sr. No.	Date	Particulars	Organizing Dept.
1	15th June 2016	Opening Day	*******
2	15th - 20th June 2016	Admission process for (IIIrd&Vth Semester	*******
3	21st June 2016	International Day of YOGA	In charge Professors
4	22th June 2016	Commencement of Teaching for IIIrd &Vth Semester	*******
5	26th June 2016	Anti-toxication day, Celebration of Shahu Maharaj Birth Anniversary	Dept. of Sociology & History
6	1st Jul 2016	Agriculture Day	Dept. of Botany
7	09th July 2016	Last date for admission of the students (First Year)	
8	11th Jul 2016	World population day	Dept. of Sociology
9	14th Jul 2016	Welcome Programme, Principal's Address for students.	In charge Professors
10	18th Jul 2016	Students – parent Meet, Annabhau Sathe Death Anniversary	In charge Professors
11	25th Jul 2016	NSS Registrations	NSS P. O.
12	26th Jul 2016	Kargil Vijay day celebration, Inauguration of career guidance and Competitive exam	Dept. of History Dept. of Competitive Exam
13	30th Jul 2016	Work shop for Scholarship holder students	Office Suprintendent
14	31st Jul 2016	Last date of University Eligibility	******
15	1st Aug.2016	Birth Anniversary of AnnabhauSathe	Dept. of Marathi
16	5th Aug.2016	Blood Donation Camp on the occasion of Birth Anniversary of founder President of our Institute Hon'bleBhmraodjiDhonde (MLA-Ashti/Patoda)	Dept. of Zoology & NSS
17	9th Aug.2016	Kranti Din (Revolution Day), Books Exhibition	Dept. of History &Library
18	11th Aug.2016	Selection of Students for Earn and Learn Scheme	Dept. of Earn & Learn
19	15th Aug.2016	Independence Day Flag Hosting , Tree Plantation.	All
20	18th Aug. 2016	RakshaBandhan	All
21	17th Aug.2016	International Youth Day	In charge professors
22	23rd Aug. 2016	University foundation Day	All
23	25th Aug.2016	Sadbhavana Divas	Dept. of NSS
24	3st Sept. 2016	Elocution and Debate Competition	Dept. of Marathi
25	5th Sept. 2016	Teacher's Day	In charge Professors

26	7th Sept.2016	Unit Test Starts	Exam Dept.
27	8th Sept. 2016	International Literacy Day	NSS Dept.
28	14th Sept. 2016	Hindi Day	Dept. of Hindi
29	16th Sept. 2016	Ozone Day	Dept. of Botany & Zoology
30	17th Sept. 2016	Hyderabad MuktiSangram Day	Dept. of History
31	18th Sept. 2016	Environmental Awareness Day	Dept. of Geography
32	24th Sept. 2016	NSS Day	Dept. of NSS
33	1th Oct. 2016	Camp for competitive exam and vocational guidance	Dept. of Competitive exam
34	2nd Oct. 2016	Mahatma Gandhi &LalBahaddurShashtri Birth Anniversaries	Dept. of History
35	14th Oct. 2016	State Level AnandraoDhonde Oratory Competition	Dr. B. S. Khaire, Dr. G. P. Bodkhe
36	15th Oct. 2016	VachanPrerna Din	Library
37	24st Oct. 2016	Last working Day of First term	*****
38	25st Oct. to15th Nov. 2016	Winter Vacations	******
39	16rd Nov. 2016	Opening Day of Second Term, Staff Meeting	All
40	25th Nov. To 14 Dec. 2016	Term End Examination	*****
41	28h Nov. 2016	Mahatma Phule Death Anniversary	Dept. of History
42	1st Dec. 2016	World AIDS Awareness Day	Dept. of NSS & Sociology
43	6th Dec.2016	Dr. BabasahebAmberdkar's (Death Anniversary) / Samta Rally	Dept. of Pol. Science
44	18th Dec.2016	National Integration Day, Untouchability eradication Day	Dept. Pub. Admn. & Sociology
45	20th Dec.2016	Gadge Baba Death Anniversary	Dept. of NSS
46	24th Dec.2016	World Consumer Day	Dept. of Commerce
47	25th Dec. 2016	Birth Anniversary of Madan Mohan Malviya	Dept. of English
48	31th Dec. 2015 to 6thJan. 2017	Annual 7 days N.S.S. Camp	All Programme Officers
49	1st Jan 2017	Wel come to New Year 2017	In charge professors
50	3rd Jan 2017	Birth Anniversary of SavitribaiPhule	Women Forum
51	9 th Jan 2017	Essay writing, Debating, worse reading etc. competition	Dept. of Marathi & Hindi
52	12th Jan 2017	Birth Annivarsary of Swami Vivekanand and Jijau, National Youth Day	Dept. of English
53	14th Jan2017	Flag Hosting, University Name extension Day.	All Student and Staff
54	25th Jan 2017	National Voters Day	Dept. of Pub. Admin.
55	26th Jan 2017	Republic Day	All
56	30th Jan. 2017	Death Anniversary of Mahatma Gandhi	Dept. of Pol. Science
57	6th - 7th Feb.2017	Annual Social Gathering	Cultural Dept.
58	19th Feb.2017	Shiv Jayanti	Dept. of History
59	26th Feb.2017	Swa. Sawarkar Death Anniversary	Dept. of History
60	27th Feb.2017	Marathi Language Day	Dept. of Marathi

61	28th Feb.2017	Science Day	Faculty of Science
62	7th Mar. 2017	University Annual Exam Starts	******
63	8th Mar. 2017	Women's Day	Women's Forum
64	10th Mar. 2017	Death Anniversary of SavitribaiPhule	Women's Forum
65	14th Mar. 2017	Birth Anniversary of YashwantradoChavan,	Dept. of Marathi
66	17th Mar. 2017	World Physically Challenged Day	In charge Professors
67	21st Mar. 2017	Forest Day	Dept. of Geography
68	24th Mar. 2017	World Weather Day	Dept. of Geography
69	1st Apr. 2017	Birth anniversary of Vasantrao Kale	Dept. of Earn & Learn
70	7th Apr. 2017	World Health Day	Dept. of Zoology
71	11th Apr. 2017	Birth Anniversary of Mahatma JyotibaPhule	Dept. of Sociology
72	14th Apr. 2017	Birth Anniversary of Dr. BabasahebAmbedkar	Dept. of Sociology
73	23rd Apr. 2017	Worlds Book Day	Library
74	2ndt May .2017 to 14th June 2017	Summer Vacation	********
75	15th June 2017	Opening of Academic Year 2017-18	********

STUDENTS FEED BACK

The college has a provision of a separate mechanism to seek and use data and feedback from students to improve the teaching learning process and growth and development of the institution. The college has maintained a feedback form in the form of questionnaire. Analysis of feedback is done in the meetings of IQAC. Necessary suggestions are given to the particular faculty for improving teaching quality by using innovative teaching methods. Feedback format is as follows.

Feedback form
Academic Year:2016-17

Name of the Teacher:-   **Subject**   **Paper**

1. **Teachers Knowledge of the subject is:**

Excellent	Very Good	Good	Satisfactory	Poor

2. **The teacher's command over language is:**

Excellent	Very Good	Good	Satisfactory	Poor

3. **Teachers voice and dictation is:**

Loud and Clear	Barely Audible	Impossible to Follow

4. **Class Control of the teacher is:**

Very Effective	Effective	Not Effective

5. **The teachers ability to arouse interest in the subject is:**

Excellent	Very Good	Good	Satisfactory	Poor

6. **In the subject taught by the teacher :**

I take others help	I attend lectures regularly	I can understand by reading the books

7. **The teacher is :**

Punctual	Sometimes Late	Always Late

8. **The teacher's attitude towards students is :**

Encouraging	Indifferent	Discouraging

9. **The teacher completes the syllabus:**

In planned manner	In haphazard & hurried manner	Lives incomplete

10. Black board work of the teacher is:

Systematic	Not systematic	Does not use at all

11. Use of innovative teaching methods such as power point presentation, internet, charts, models etc:

Always	If necessary	Not at all

12. The teacher introduces current developments of his/her subject in his / her subject lectures:

Very often	Only if asked	Hardly ever

13. The teacher's skill in explaining difficult points are :

Excellent	Very Good	Good	Satisfactory	Poor

14. The teacher gives assignments / tutorials:

Regularly	Sometimes	Never

15. Is the useful in counseling in personal matters/career/ in preparing for co-curricular and extra -curricular activity :

Very useful	Not systematic	Not at all useful

16. The overall impression of the teacher is :

Very impressive as a role model	Satisfactory	Below average

Name of the Student:

Class   **:**

Date   **:**   **Signature of student**

Best Practices (2016-17)

I. Training Programme for non teaching staff

Objectives:-

To upgrade the office, library services and to provide the staff with updated technical knowledge.

Need addressed and the context:

Need of training to non teaching staff for specific jobs at regular intervals. Non teaching staff form a link between students, principal, university and government. Teaching staff- Principal, management/ government, Parents-teacher, principal, university and management and so on. The training programme focus on developing these skills, which are relevant to perform tasks. Training and continuous learning is the hallmark of quality attainment and sustenance. Hence attempt are made to empower the nonteaching staff through training.

The Practice :-

The nonteaching staff training programme take place at regular basis. Identified and specific programmes are designed. Resource person invited to guide the workshop. The intuition had organized one day workshop. All non teaching staff of the college participated in it. They want through an experience of how they should prepare themselves to the present day needs.

Evidence of Success:-

It has been observed that the nonteaching staff have shown considerable interest in understanding the need for self development and improving the quality of service. They wished to learn new skills and cope up with demands of the present day. Many of them actively participated in the workshop. The workshop and its discussion have given them an opportunity to interact with their peer groups, and to share their thoughts with experts.

Resources:-

This programme required some fund and it is met by the college itself. College infrastructure facilities were used.

II. **Student mentoring system:**

1. **Goal:**- To improve the interaction between teachers and students community.

2. **The Context:** In the present system, the class teacher alone is in contact with the student of respective class to some more extent. However rest of the faculty have not enough interaction with the students. To overcome this barrier, the college has introduced the student mentoring system to fulfil the following tasks.

- To take interest in developing students career.

The role of advisor is limited to guiding academic progress but the role of mentor is focused on advancing students career through interpersonal relation that facilitate sharing guidance & experience.

3. **The practice** :-

Each mentor is allotted with 20-25 students. The students allotted to each mentor on the basis of subject and classes handled by the mentor. Each mentor is asked to prepare a details of the activities to be undertaken per semester and to distribute among the mentees allotted to him for this, mentor conducts the initial meetings so as to get information what kind of mentoring they need by asking few questions .In these meetings, mentor points out individual strength and weakness of mentees so as to plan the activities and guidance. Each mentor assess his mentees through various meetings and report his progress to guardians of mentees through meeting with them at the end of every month. Mentor also note down some constructive suggestion by parents.

4. Evidence of Success :-

- Effective mentoring good for mentors, mentees and good for the discipline.
- The students attendance per class has increased remarkably.
- The discipline and give and take behavior in the campus improved to more extent.